

Final Ev	valuation Early Departure					
	above trainee by circling the appropriate measure the trainee's improvement or de					
Key:	 5 - Greatly Improved 4 - Somewhat Improved 3 - No Improvement 2 - Somewhat Decline in Performance 1 - Failed to Improve at all 					
Quality of Work – Accuracy, thoroughness		5	4	3	2	1
Reliability – dependable, punctual, attendance		5	4	3	2	1
Ability to Learn – Grasps and retains new skills		5	4	3	2	1
Works independently		5	4	3	2	1
Works well under supervision		5	4	3	2	1
Team player – ability to work effectively with others		5	4	3	2	1
Quantity of Work – Volume, pace and effort		5	4	3	2	1
Responsible		5	4	3	2	1
Gets along with co-workers		5	4	3	2	1
Attitude – Willingness to accept assignments		5	4	3	2	1
Shows leadership		5	4	3	2	1
Drive/Determination		5	4	3	2	1
Professionalism		5	4	3	2	1
Competence – Applies experience and training		5	4	3	2	1
Follows instructions		5	4	3	2	1
Desire to learn		5	4		2	1
Accepts constructive criticism Understands significance of training		5 5	4 4	3	2 2	1 1
Understands s	ignificance of training	3	4	3	2	1

Supervisor's Name/Signature	Supervisor's Email	Date
Trainee Signature	Date	