

Evaluation for Property Name	or: ne:						
Please rate the	above intern by circling the appro	opriate numb	er next to	each ite	em.		
Key:	5 – Excellent						
110).	4 – Good						
	3 – Average						
	2 – Below Average						
	1 – Unsatisfactory						
Ouality of Wo	rk – Accuracy, thoroughness	5	4	3	2	1	
Reliability – dependable, punctual, attendance			4	3	2	1	
Ability to Learn – Grasps and retains new skills			4	3	2	1	
Works independently			4	3	2	1	
Works well under supervision			4	3	2	1	
Team player – ability to work effectively with others			4	3	2	1	
Quantity of Work – Volume, pace and effort			4	3	2	1	
Responsible			4	3	2	1	
Gets along with co-workers		5	4	3	2	1	
Attitude – Willingness to accept assignments		5	4	3	2	1	
Shows leadership		5	4	3	2	1	
Drive/Determination		5	4	3	2	1	
Professionalism		5	4	3	2	1	
Competence – Applies experience and training		5	4	3	2	1	
Follows instructions		5	4	3	2	1	
Desire to learn		5	4	3	2	1	
Accepts constructive criticism		5	4	3	2	1	
Understands significance of training		5	4	3	2	1	
If intern evaluation improve their p	ation ratings are a 3 or below, pleaperformance.	ase describe	what mea	sures wi	ill be tak	en to assist	the intern
Please list the	intern's area of strengths:						
Please indicate	e the intern's areas needing impro	vement:					
Please list one	or two goals or objectives for this	s intern:					
Supervisor's N	Jame/Signature S	Supervisor's Email			Date		
Intern Signatur	re	Date					

Note: If evaluation ratings are a 3 or below, IEE requires that a follow up evaluation take place within 4 weeks to review the intern/trainee's progress.