



Training Acknowledgement Form

Module Name: J-1 Intern & Trainee Regulations Training

Date Completed:

Supervisor's Name:

Supervisor's Title:

Property:

Supervisor's Email:

Supervisor's Phone Number:

Supervisor's Department:

By signing below, I acknowledge that I have completed the J-1 Regulations training for the Intern and Training program administered by International Educational Exchange, Inc.

I understand that as a supervisor administering the J-1 program, I am also responsible for supporting and upholding the J-1 visa program regulations as defined by the Department of State and presented by International Educational Exchange, Inc.

I understand that I must report any deviations of the training plans to IEE for approval prior to implementing as well as any situation that might affect the health, safety, or welfare of any exchange visitor.

I understand that any change of supervising manager to a J-1 Intern or Trainee must be reported to IEE immediately for document revision.

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Supervisor's Signature